



OFFICE OF STUDENT ACTIVITIES

FALL 2026 NEWSLETTER



HOW DOES MY ORGANIZATION GAIN & MAINTAIN ACTIVE STATUS?:

- Registration Form
- Minimum of four officers who have completed all trainings
 - *Must have a President, Vice President, Secretary, and Treasurer before adding any co positions*
- Have a check-in meeting with your OSA Program Advisor
- Attend Involvement Fair
- One meeting or event during the month of September, October, and November
 - *Must be booked on RamCentral*

RAMCENTRAL PORTAL RE-REGISTRATION

Registration can only be completed by the club's President or Primary Contact

During the registration period – click on your club's icon and go to Manage Home.

Look for this button:

RE-REGISTER THIS ORGANIZATION

The form is going to gather:

- Officer contact information and what training (if any) has already been completed, and which officer is going to be your Event Coordinator

- Club Description, Profile Picture, Social Media accounts and your Constitution.

-Re-registration form and required trainings must be completed by Friday, October 9th at 12noon.

Registration Instructions

The registration process can be continued at any time by resuming it from your [Submissions](#).

The registration process takes roughly 10 minutes to complete.

What You Need Before Beginning:

- 1). The contact information of your Officers: RAM ID Number, FSC Email Address, Phone Number AND what trainings your Officers have completed, if any.
- 2). You will need to assign an Event Coordinator. This is not an additional position you need to fill, but rather an additional responsibility assigned to one of the existing officers. This must be one of the "Core 4" officers (President, Vice President, Treasurer, or Secretary).
- 3). 1-2 sentences describing the club for the Directory page, your Mission/Purpose for the Description area on your club's homepage and any social media pages you want to link.
- 4). The club's Constitution and/or By-Laws.

Optional - If you have a faculty advisor, we recommend you complete the [Advisor Agreement Form](#).

Questions? Contact us at StudentActivities@farmingdale.edu or 934-420-2103.

Once everything is completed, don't forget to hit the SUBMIT button!

NEXT

TRAINING REQUIREMENTS BY OFFICER:

EACH TRAINING IS LINKED- CLICK TITLE TO ACCESS
MAKE SURE YOU ARE LOGGED INTO RAMCENTRAL

REQUIREMENTS BY POSITION

PRESIDENT AND TREASURER

- [Executive Board Acknowledgement Form](#)
- [Executive Board Orientation](#)
- Title VI – Harassment and Discrimination Awareness
- [Title IX – Sexual Assault Prevention and Response](#)
- [SGA Financial Bylaws Training](#)

VICE PRESIDENT AND SECRETARY

- [Executive Board Acknowledgement Form](#)
- [Executive Board Orientation](#)
- Title VI – Harassment and Discrimination Awareness
- [Title IX – Sexual Assault Prevention and Response](#)

EVENT COORDINATOR TRAINING

Event Coordinator must be assigned to one of the Core 4 Officers

- President and Event Coordinator must complete [Event Planning Training](#)

TRAINING FORMATS

Executive Board Orientation:

- First time officers: In-person
- Returning officers may reference a refresher PDF by [clicking here](#)

SGA Financial Bylaws Training:

- All Presidents and Treasurers must attend training and pass a tutorial each academic year they serve as President or Treasurer.

Title VI – Harassment and Discrimination Awareness:

- Online training required.
- You will be added to a Brightspace course titled “Title VI Training for Student Activities Office”

Title IX – Sexual Assault Prevention and Response:

- In-person required.

Event Planning Training:

- First time Event Coordinators: In-person
- Returning officers may reference a refresher PDF by [clicking here](#)

You cannot book meetings/events or access your budget until your organization earns their ‘Active Status’ for the semester.

‘Active Status’ is earned when all officers are fully compliant with all required trainings.

FREQUENCY OF TRAINING

Executive Board Acknowledgement Form	Executive Board Orientation	Title VI – Harassment & Discrimination	Title IX – Sexual Assault & Prevention Response	SGA Financial Bylaws	Event Coordinator Training
Every semester	One time as an officer(one and done)	One time as an officer(one and done)	One time as an officer(one and done)	Every year you serve as President or Treasurer	One time as an event coordinator and/or President(one and done)

Student Organization Training Schedule

'One Stop Shop': Covers all trainings in one day	DAY	DATE	TIME	LOCATION
	Thursday	8/20/2026	11am-4pm	Quintyne Hall 100
	Tuesday	8/25/2026	11am-4pm	Quintyne Hall 100
	Friday	9/4/2026	10am-3pm	Quintyne Hall 100
	Friday	9/18/2026	10am-3pm	Quintyne Hall 100

Executive Board Orientation	DAY	DATE	TIME	LOCATION
	Monday	8/31/2026	12:15-1:30pm	Quintyne Hall 109
	Tuesday	9/8/2026	3pm-4pm	Quintyne Hall 109
	Wednesday	9/16/2026	4:30pm-5:45pm	Quintyne Hall 109
	Thursday	9/24/2026	12:15pm-1:30pm	Quintyne Hall 109
	Thursday	10/1/2026	11am-12pm	Quintyne Hall 109
	Tuesday	10/6/2026	11am-12pm	Quintyne Hall 109

Event Coordinator Training	DAY	DATE	TIME	LOCATION
	Wednesday	9/9/2026	12:15-1:30pm	Quintyne Hall 109
	Thursday	9/17/2026	11am-12pm	Quintyne Hall 109
	Monday	9/21/2026	4:30pm-5:45pm	Quintyne Hall 109
	Wednesday	9/30/2026	3:05pm-4:20pm	Quintyne Hall 109
	Monday	10/5/2026	12:15pm-1:30pm	Quintyne Hall 109

Sexual Assault Prevention Training	DAY	DATE	TIME	LOCATION
	Tuesday	9/1/2026	11am-12:15	Quintyne Hall 100
	Wednesday	9/9/2026	1:40pm-2:55pm	Quintyne Hall 100
	Monday	9/14/2026	3:05pm-4:15pm	Quintyne Hall 100
	Thursday	9/24/2026	3:05pm-4:15pm	Quintyne Hall 100
	Thursday	10/1/2026	11am	Quintyne Hall 100
	Wednesday	10/7/2026	3pm-4:15pm	Quintyne Hall 100

SGA Finance Training	DAY	DATE	TIME	LOCATION
	Wednesday	9/2/2026	12:15-1:30pm	Quintyne Hall 109
	Tuesday	9/8/2026	12-12:30pm	Grand Assembly
	Thursday	9/10/2026	11am-12pm	Quintyne Hall 109
	Monday	9/14/2026	1:40pm-2:55pm	Quintyne Hall 109
	Wednesday	9/23/2026	4:30pm-5:45pm	Quintyne Hall 109
	Friday	10/2/2026	12:15pm-1:15pm	Quintyne Hall 109
	Thursday	10/8/2026	11am-12pm	Quintyne Hall 109

FLYERS AND CAMPUS VBB

Flyers need to be approved by OSA either through email or in person and OSA will print them.

[Click here for approved locations to hang.](#)

Campus VBB (aka the screens in the CC): Can also be used to advertise!

Please send [Student Activities](#) a powerpoint slide in 16:9 JPG format.

If you tag @farmingdalestudentactivities on instagram, we will reshare!



INVOLVEMENT FAIR

Tuesday, September 15th
10:45am-12:30pm
Whitman Mall

All registered clubs are required to participate in Involvement Fair to maintain active status.

You will be provided with 1 table, 2 chairs, and a tablecloth.

OSA also has tri-fold boards available for organization use.

We highly encourage you to reuse your boards from previous semesters

CLUB ACCOUNT NUMBERS

[See the list here for your Club's account number.](#)

Account Numbers do not change from year to year.

You will need your account number for EAF submissions.

IMPORTANT DATES AND DEADLINES

Club Registration Opens	Tuesday, May 12 th
Expense Authorization Forms(EAF) Open	Monday, August 17 th
SGA Grand Assembly	Tuesday, September 8th at 11am in the CC Ballroom
Club Registration Due & All Officers Complete Training	Friday, October 9 th at 12noon
Expense Authorization Forms(EAF) Close	Friday, November 20 th
All Club Purchasing Must be completed	Friday, December 11 th
Last Day for event set-ups including the Ballroom & Outdoor Events	Friday, December 11 th <i>Subject to Events Management Approval</i>

BOOKING EVENTS/MEETINGS

Events:

Student organizations are eligible to book meetings & events once they earn Active Status

We highly recommend you book your meetings for the semester all at once or as a series, space goes quickly. Get it out of the way early! Space Requests are submitted by your club's Event Coordinator through your RamCentral Portal.

- Please note as of July 1st 2026 availability for the Fall 2026 semester in the ballroom is very limited.

Note on pending events:

- If we need to change any event details you will get a note saying "denied" please do not worry- this only means that changes were made. All changes will be made in the comments section. Please check the comments section regularly as this is the main line of communication for event planning.
- "Request sent to Events Management" is simply an FYI to the event coordinator- no action is needed on your part.

Food Service:

Aramark is the only food provider allowed. For simple orders like pizza or sandwiches, the order must be placed no less than 5 business days in advance. All other orders must be placed 10 business days in advance.

- Orders will not be submitted without an approved EAF.
- These timelines are not flexible.

MEETING & EVENT SPACES

<12 ATTENDEES Executive Board Meetings	13-25 ATTENDEES General Meetings	26-50 ATTENDEES Large General Meetings & Small Events	51-100+ ATTENDEES Events
Campus Center Meeting Room A (Max 12)	Quintyne Hall 109 (Max 22)	Campus Center Ballroom B or C (Min 30, Max 50) *EVENTS ONLY*	Campus Center Ballroom A or B/C (Max 90 Banquet) (Max 110 Lecture)
Campus Center Meeting Room B (Max 12)	Gleeson Hall Hale Hall Lupton Hall School of Business & Classrooms (Max 25-30)	Gleeson Hall L100, L102, L111 (Max 42-45)	Campus Center Ballroom Whole Room (Max 200 Banquet) (Max 280 Lecture)
Quintyne Hall 110 (Max 12)	*Some rooms require departmental approval and/or do not allow food *	Lupton Hall T101 Quintyne Hall 100 & 101 School of Business 124 or 215 (Max 40)	Gleeson Hall 102 or 104 (Max 110)
		Amphitheater/ Quintyne Hall Patio	Whitman Hall 150 (Max 90)
			Amphitheater/ Quintyne Hall Patio

Please note some rooms might not be available due to on-going construction projects

Featured OSA Events Fall 2026.



Featured Events

Welcome Back BBQ.....	Sept. 1
Wellness Fair.....	Sept. 10
Why Go Greek.....	Sept. 10
Involvement Fair.....	Sept. 15
Fall Fest.....	Sept. 24
Hispanic Heritage Month	
Block Party.....	Oct. 6
National Coming Out Day.....	Oct. 8
Native American History	
Month Celebration.....	Nov. 17
Frost Fest.....	Dec. 10

We're sharing a list of major OSA events to help student organizations plan ahead. While student orgs are welcome to continue programming, we want to ensure you're aware of key campus events that may impact member attendance



2026-2027 BUDGETS:

New Clubs: \$2,500

Returning Clubs: \$5,000

Expense Authorization Forms open Monday, August 17th

Questions? Email FSCSGA@farmingdale.edu and CC ciancida@farmingdale.edu



- Registration Form
- Minimum of four officers who have completed all trainings
 - Must have a President, Vice President, Secretary, and Treasurer before adding any co positions
- Have a check-in meeting with your OSA Program Advisor
- Attend Involvement Fair
- One meeting or event during the month of September, October, and November
 - Must be booked on RamCentral

Reminder: Each purchase you want to complete needs an approved EAF which goes through an approval process to make sure it abides by the SGA Financial Bylaws.

When submitting an EAF / requesting to use funds, separate your purchases by the vendor you are going to use. Your Program Advisor does not get notified that your EAF is approved. You need to follow up with your Program Advisor as soon as the EAF is approved!

Clubs may not exceed the amount listed on a single EAF. Therefore, be sure to give yourself room for price changes, shipping & handling, and taxes. It is beneficial to use a range or increase your overall estimate by \$50+.

ESSENTIAL SGA POLICIES

Student Organizations receive a total annual budget of \$5,000, and all category thresholds must be funded from within that \$5,000—not in addition to it.

APPAREL & PROMO ITEMS

Max of \$25 per item/person including tax and shipping. \$2000 limit for the year. No customization allowed. Approved apparel items including shirts, hoodies, and hats. Last day to order is Friday prior to Spring Break

OFF-CAMPUS TRIPS

Max of \$600 per student. \$6,000 limit for the year. Funds only cover travel(economy class, hotel and tickets/fees. No Meals

FOOD FOR MEETINGS/EVENTS

\$1250 limit for the year for meetings and events. Spending over this threshold must be approved by SGA Budget Committee Food Must be provided by Aramark who holds the campus contract for catering

PRIZES

Limited to \$50 per item / gift card
Max of \$500 for the year.
Note: 1 Prize Per Person Per Event.

SGA FUNDS CANNOT BE USED FOR/TO

Paying currently enrolled FSC students for any goods or services

Fundraising, raffles, donations, & any items purchased for donation

Personal gain items such as stoles, cords, pins, rings, gifts, and awards

Program Advisor List (F26)

Click on the email icon to email your Program Advisor

Tre



AHP- Alpha Eta Rho
ASME – American Society of Mechanical Engineers
Car Club*
CRJ - Criminal Justice Club
Cru Club
Economics Society
FURA – Farmingdale Undergrad Research Assoc.
Farmingdale Professional Sales Club
Horticulture Club
Human Resources Club*
Pre-Law Society
Sociology Club*
Student Investment Club
Sports Management Club
SADHA – Student American Dental Hygienist Assoc
Woman in Aviation International*

Will



Greek Council
Panhellenic Council
Alpha Phi Delta Fraternity (APD)
Alpha Sigma Phi Fraternity (ASP)
Kappa Sigma Fraternity (Kappa Sig)
Tau Kappa Epsilon Fraternity (TKE)
Delta Phi Epsilon Sorority (D Phi E)
Phi Sigma Sigma Sorority (Phi Sig Sig)
Sigma Delta Tau Sorority (SDT)

ASL - American Sign Language Club
AIC - Artificial Intelligence Club
Cybersecurity Club
Dale News
DCC - Disability Coalition Club
Film Club
GDG
NAMI on Campus
Psychology Club
RamNation Radio
SHPE

Lukas



AAAE – American Assoc of Airport Execs
ASA - Afghan Student Association
BSA - Bangladeshi Student Association
Farmingdale Fusion
Farmingdale Bhangra
Hellenic Society
MSA - Muslim Student Assoc
NSA - Nepalese Student Association
PSA - Pakistani Student Association
SGA - Student Government Assoc
SWIC – Supporting Women in Computing
SASA- South Asian Student Association
SVA – Student Veterans Association

Nick



ACC - Afro-Caribbean Club
ACDT - Afro-Caribbean Dance Team
ASCE – American Society of Civil Engineering
Best Buddies
BSTC – Backstage Theatre Company
Farmingdale Pride
IEEE Student Branch
HWN - Health Wellness Nutrition
ISA - International Student Association
NAACP
NSBE - National Society of Black Engineers
Pre-Dental Club
Pre-Health Professions Club
Pre-Med Association
Pre-PA Club
Pre-Physical Therapy Club
RamBots
The Stampede

Caitlyn



ACT – Architecture Construction Tech
Art & Design
Biology Club
Business Club
Book Club
Cooks' 'n' Crooks
Crochet Club
Gaming Club
LASO
MLSC – Med Lab Science Club
Music and Band Club
Photography: Through the Lens
Stylus
Women's Health and Wellness
Women in Business